

London Borough of Tower Hamlets

Job Description

JOB TITLE	Corporate Director, Housing and Regeneration
GRADE	Corporate Director (£158,835 - £182,746)
POST NUMBER	
DIRECTORATE	Housing and Regeneration
RESPONSIBLE TO	Chief Executive
RESPONSIBLE FOR	Growth and Economic Development, Housing Management, Planning and Building Control, Property and Major Programmes. <i>Areas of responsibility for the post will be reviewed from time to time by the Chief Executive.</i>
	DBS Enhanced check required This post is politically restricted

JOB SUMMARY

To provide strategic leadership and direction to the Council's Directorate of Regeneration and Housing, ensuring Services meet the highest standards reasonably achievable and Statutory Best Value obligations are met. Taking accountability for the collaborative development of policy and strategy that delivers the ambitious agenda of the Council.

Working closely with Members and the strategic and corporate management team, ensure services are integrated at the point of delivery and reflect contemporary best practice.

To develop a directorate culture that respects and celebrates diversity in the community, understands the challenges that discrimination and exclusion can create for individuals and families, and actively works to reduce these challenges.

To work closely with other relevant directorates within the Council and other relevant agencies and partners to safeguard adults and children in vulnerable housing-related situations. Ensuring that clear protocols are in place for dealing with those identified as being at risk and that all housing staff are trained to implement the protocols effectively.

To contribute to the strategic and corporate management of the wider authority as directed by the Chief Executive or management protocols and ensure full compliance with corporate processes and procedures.

ROLE REQUIREMENTS:

1.	To lead, manage and take overall responsibility for the work of the directorate, ensuring that the services provided are continuously monitored and reviewed so that they are of the highest quality, provide value for money and the overall role and responsibilities of the directorate are consistently met.
2.	To commission the development of and ensure the effective delivery of strategies and policies in order to meet the needs and aspirations of people in Tower Hamlets and to deliver improved outcomes.
3.	To manage and deliver council owned and managed social housing to meet and exceed statutory standards for landlords in England eliminating, where possible, sub-standard housing conditions for Council tenants and working with social housing providers and relevant agencies to provide quality social housing across the Borough.
4.	To lead the continuous improvement of council housing management related services and regeneration related services enabling delivery of new quality social housing sufficient to meet the needs of the local community.
5.	To consult with and actively engage all sections of the community with regard to service development and provision of new social housing , particularly through the framework of the Tower Hamlets Partnership, our Local Strategic Partnership, Local Social Housing providers and partner organisations. To use this framework to deliver an integrated, efficient and high-quality programme of social housing delivery and management that can address the needs of the Local community.
6.	To ensure the effective regeneration of the Borough and that the Boroughs planning policy framework is sufficiently robust at all times to deliver this.
7.	To ensure Directors take responsibility and are accountable for all operational and functional aspects of their service.
8.	To agree with each Director annual service plans which are in support of corporate and strategic priorities and embed the best value framework and to monitor and assess the performance of Directors against service plans and targets, providing advice, support and remedial action where necessary.
9.	To oversee a programme of major capital projects for the Council and ensure their successful delivery. Be responsible for managing the Council's property portfolio and facilities management functions.
10.	To ensure the Council's statutory duties in respect of Housing and Regeneration are met at all times and that the Council is briefed on and prepared for all new relevant legislation prior to its introduction.
11.	To design, modify and deliver services that reflect the Target Operating Model of the Council and will increase ownership of decision making within the local community in

	localities and with partners.
12.	To oversee the insourcing or outsourcing of services as directed by the Executive efficiently to an agreed timetable ensuring that the Council's position is adequately safeguarded and risks minimised.
CORPORATE RESPONSIBILITIES	
13.	Actively contribute to the leadership of the Council in a way that promotes a 'one organisation' approach.
14.	Develop and maintain positive relationships with elected members to ensure the Council and directorate strategic priorities are effectively implemented and to support the Mayor in setting the organisations priorities and direction and Members to undertake their strategic monitoring role and in holding Council Officers to account.
15.	To promote equality among all staff and ensure that services are delivered in a non-discriminatory way, which is inclusive of disadvantaged groups. Undertake positive intervention proactively where appropriate to reduce the impact of discrimination and inequality.
16.	Support organisational change and learning, ensuring appropriate systems of performance and development, communication and engagement, quality measures, monitoring and review are in place for all services and the workforce that delivers them.
17.	To promote sustainability including encouraging a culture of innovation and accountability amongst staff.
18.	Participate in the required rota as directed by the Chief Executive to ensure emergency planning and business contingency arrangements are in place throughout the Council.
19.	Deputise for the Chief Executive as required.
PEOPLE	
20.	Work collaboratively with the Council's partners to inform strategic decision making sure that this supports the delivery of specific corporate programmes and the community strategy.
21.	Establish clarity for Elected Members, The Mayor, Management, Staff, Service Users and the Public around expected outcomes and standards for all directorate services. Provide clear lines of accountability and delegated authority.
22.	Maintain and promote a culture of learning, performance evaluation, and workforce planning that enables staff to realise their potential and improve outcomes for Tower Hamlets residents.
FINANCE	

23.	Effectively manage budgets and income delivery targets ensuring that resources are deployed in line with agreed priorities. Ensure that opportunities for efficiencies are systematically explored and developed and drive down spend where appropriate.
24.	Hold managers to account for their financial performance and decision making. Ensure services provided or procured represent value for money.
SERVICE	
25.	Actively consider new and innovative ways of delivering services that provide high quality and good value for money.
26.	Drive the implementation of consistently high-quality service standards and levels of customer service.
27.	Continuously measure and improve customer service processes to improve the consistency, quality and efficiency of services. Ensure that the Directorate is capable of continuous learning as required by the Best Value Duty.
28.	Ensure there is effective integration of related services within the directorate and across the Council, ensuring the contribution of partner organisations,
PERFORMANCE	
29.	Set strategic objectives and lead delivery through robust business and financial planning.
30.	Hold managers and partners to account for the delivery of targets the quality of their decision making and their actions.
31.	Manage, monitor and control externalised contracts effectively ensuring that Service Level Agreements, service standards and contractual obligations are met.
32.	Ensure that all services within own area of responsibility, including those provided by external contractors have robust business continuity plans and contribute to the discharge of the Council's responsibilities.
33.	Lead on borough-wide and strategic initiatives collaborating with internal/external stakeholders to deliver cross Council projects.
OTHER CONDITIONS	
To carry out other duties and responsibilities commensurate with the level of the post as directed by the Chief Executive.	